## Christ’s College Boat Club

## ccbclogo

## JCR Budget Application

2012-2013

Finance, Administration and Fundraising Details

Please address all comments regarding this document to:

Lucy Griffin

CCBC Treasurer

[lg359@cam.ac.uk](mailto:mp550@cam.ac.uk)

Contents:

* 1. Explanation of The Boat Club

1. Background
2. Boat Club in College
3. Administrative Structure
   1. Resources
   2. Funding

10-22 Financial Overview

* 1. Current Account
  2. Capital Account

23 CCBC Committee

## Background

Christ’s College Boat Club is the largest student society in college, involving over 50% of the student body at some stage in their time in college. This MIchaelmas over 40 people tried rowing or coxing during the Michaelmas term whilst 20 member of the club continued rowing in the top senior boats. We have also had four boat of alumni rowing and coxing this year in the Fairbairns Cup.

The aim of this document is to describe the role of the boat club within college, and to explain the financial, administrative and fundraising aspects of the club. It is hoped that this document will create a sense of openness and accountability in dealings with the Boat Club.

The Boat Club is one of the few college societies to manage its own finances. The major source of funding is from the JCR, but through the hard work of current and former members this is now supported by funds from sponsors, alumni and individual members of the club. To run efficiently financial decisions should be made on a long-term basis. This means planning budgets over a number of years – the Boat Club currently works to a five year plan, which is regularly updated.

The day-to-day running of the Boat Club is undertaken by students. They are supported by a ‘Steering Committee’, consisting of student members, alumni, college fellows and sponsors representatives. The non-student members of the committee are able to guide decision-making by students, and are able to take a long-term view when making decisions. This avoids problems caused by the committee changing every year.

The funds controlled by the club are split into two accounts: a capital account and a current account. The current account is for payments essential for the day-to-day running of the club: insurance; BRITISH ROWING affiliation; navigation fees for the Conservators of the Cam; race entries, coaching costs and so on. The capital account is for major equipment purchases and large cost maintenance of equipment.

## The Boat Club in College

The Boat Club receives a large amount of money from the JCR funds. In return the college community receives many benefits.

* Membership is open to all members of College: undergraduates, postgraduates and fellows. This provides a unique opportunity for all members of college to interact in an informal setting.
* Every year the club introduces over fourty members of college to the sport of rowing. With the long tradition of rowing at Cambridge many members of college want give it a go during their time in Cambridge. While some will do it for only one term, many choose to go on and row for the college again and even go on to represent the university.
* Rowing is an activity that few will have the opportunity to try elsewhere. It is important that the College is able to provide a high quality introduction to those who wish to try rowing.
* The novice program run by the Boat Club is particularly important for Freshers. Many will have left home for the first time, and it can be difficult to settle in. The novice program has an important social function: it carries on beyond the Fresher’s Week activities for an entire term. This helps people to settle in, and to meet others outside of an alcoholic social setting. That said, the Boat Club has many social functions, which are usually enjoyed by most Freshers. This includes the Boat Club ‘Social’ during Michaelmas term, and termly dinners.
* The size of the boat club makes it quite unique amongst college societies. More than half of all students will row during their time in college.
* Many of the people who take up rowing at Cambridge will not be those who had a sporting background at school. Rowing is a great way of staying fit while at the same time having a lot of fun.
* Rowing is made affordable to all members of the college due to the low subscriptions charges made by the club. Cambridge town rowing clubs are required to charge approximately £300-400 per year for membership in order to pay the essential costs of running a boat club, were the club to charge this much for subs it would inevitably discourage a large proportion of the students from rowing. It is hoped that in time this generosity will be repaid by the members contributing to the Blades Scheme.
* Rowing is a very good activity for reducing exam term stress allowing students to get away from their work; this complements the many activities organized by the JCR.
* The boat club provides a good link to the college for students after they graduate, with many alumni coming back to boat club dinners and coming to watch races. This year we have had four alumni crews competing in the Fairbairn’s races at the end of Michaelmas term.

## Administrative Structure

### The Student Officers

The day-to-day management of the club is by student officers. At the top of the hierarchy there is a Men’s Captain and a Women’s Captain, one of whom is the Captain of Boats and has ultimate responsibility for the day-to-day running of the Boat Club. The two Captains represent the club at the Cambridge University Combined Boat Clubs meetings, and are responsible for any communication between the Boat Club and any external bodies.

The roles of the Treasurer, Secretary, Publicity Officer (formerly Sponsorship Secretary) and Social Secretary are self-explanatory. We are the only club in the College to have a committee position whose main role is to interact with our sponsors, to make sure both our interests and those of our sponsors are carefully looked after, and to promote this relationship now and into the future.

The Men’s and Women’s Lower Boats Captains and Vice-Captains of Lower Boats predominantly look after the recruitment and training of novices.

### The Steering Committee

The Steering Committee was set up to look after the Boat Club and to provide continuity to counteract the annual changes of the student officers. Many of the alumni on the committee bring significant financial, legal and practical expertise to the committee through their careers in the city and elsewhere. It meets at least once a term, and must approve both budgets and additional expenditure from the capital account.

## Resources

### Boat House Manager

The Boat House Manager is employed by the college, and as such is responsible both to the college authorities and the Captain of Boats. The Boat House Manager’s salary is paid by the college in the same manner as all other college staff, and is not the responsibility of the Boat Club. The official job description is:

**Boat House Manager:**

* Workshop Manager, responsible for rigging and maintaining equipment, minor repairs to plastic boats and organising (but not carrying out) major repairs.
* Administrator, dealing with day-to-day running and maintenance of the Boathouse.
* Health and Safety, both of the Boathouse itself and the boats under the relevant guidelines.
* Enforce a code of good practice amongst the students with regard to use and care of the boathouse, and Club equipment.
* Liaising with the College Maintenance Department regarding the state of the Boathouse.

**Primary Coach:**

* Relieve student officers of substantial parts of coaching and logistical burden.
* Improve coaching and management continuity both on and off the river.
* Teach good training technique, not only to improve performance but reduce chances of injury to students.
* Raise standards within the Club, leading to both better results and higher morale, in order to: reduce the drop-out rate, increase membership, reduce wastage, increase asset utilisation and provide better value for money from the Amalgamated Clubs fund.

The Boat House Manager is a practical source of continuity from year to year. The Boat House Manager and the Captains need to work closely together to ensure the smooth running of the club and the Boat House Manager’s experience and advice is an invaluable resource for the Captains each year. It is worth noting that part of the role of the Boat House Manager is to relieve the administrative and coaching burden on student members. With a club as large as the Boat Club this is often a major issue. It is important that such positions should not interfere with a student’s academic performance.

Although coaching is part of the Boathouse manager’s role, additional coaching is required as rowing occurs outside the normal working hours that the Manager is employed. This is unavoidable due to the nature of the club. The amount of coaching the Manager is able to provide is further limited by his other roles.

### Boathouse

The Boathouse site is owned by the college, which is responsible for the care and maintenance of the Boathouse. Maintenance is carried out by both the Boat House Manager and the College, depending on the nature of the work. The Boat Club is currently involved in raising funds for a major redevelopment, led by the Steering Committee and the development office. All funds for this development will come from this fundraising and from gifts from Old Members, NOT from JCR funding.

### Equipment

The equipment used by crews is owned, paid for and maintained by the Boat Club. The equipment required is unfortunately expensive and has a limited life. That said, the Boat Club has achieved incredible use, if not over-use from some equipment – some of it is past its useful lifetime, yet still in service. To avoid getting to the stage where much of the equipment needs replacing it is essential for the club to ensure a regular program of replacement and maintenance. Spares are not always available, so we are looking to slowly replace older boats with newer equipment.

This problem has been compounded by size of the club. For the May bumps in 2013 the club fielded seven crews, and we anticipate the same number if not more in the 2014 May bumps races. The wear and tear on these boats is very noticeable, especially in the case of the women’s third boat and the novice men’s boat, which has severe problems with its shell and rudder and heavy-use by novice rowers.

## Funding

### Sponsorship

For the past two years the boat club has been sponsored by TwoTwoFive. The level of sponsorship for the 2013/2014 year has been agreed at £4350. This has been secured due to the close link between the boat club and our alumni, which will be elaborated on in the next section. This connection between TwoTwoFive and CCBC has been secured for the next two (?) years.

College boat clubs without sponsorship suffer greatly from a lack of funding and corporate support, and in a time when corporate sponsorship is not easy to find, we are fortunate to have secured such a good arrangement for the club.

### Old Members and the Blades Association

The Blades is a social organisation for former members of the Boat Club. Its purpose is to organise social events, including an annual dinner and drinks at Henley Royal Regatta. While many members have given donations to the Boat Club, it is mainly a social organisation.

The Blades was set up to provide a regular source of income to the Boat Club. Members pay a subscription of at least £25 pounds per annum. At present alumni provide and income of just over £7000 per annum. Anyone who rows at college automatically becomes a (non-fee paying) member of the Blades, which is a great way to keep in touch with peers and the college.

It is important to remember that the money from Old Members and the sponsors is not intended to cover the day-to-day running costs of the club, but to fund major new equipment purchases. This source of income would be likely to disappear if it were thought to be a replacement for, rather than a supplement to, JCR funding.

### JCR contribution

The contribution from the JCR is vital for the running of the Boat Club, maintenance and the purchase of equipment. Without such a contribution, the Boat Club cannot even subsist and in a few years would probably not exist. Even at current levels of funding, the Boat Club is becoming ever more reliant on funding from alumni and utilising kit well beyond its natural life expectancy.

Whilst it is accepted that the Boat Club usually takes up a large percentage of the available money from the JCR, the Boat Club is a highly expensive club to run, with expenses that stretch far beyond those seen in the other college sports clubs. However, it is worth noting that we are the club with the largest membership in college, and the only club to teach the majority of our members from scratch. Unlike most other clubs maintenance and insurance costs have to be met by the club, rather than through the College itself.

### Current Members

Individual members of the Boat Club are expected to contribute to the finances. Subscriptions are currently set at what is felt to be an affordable in order that money is not a barrier to participation. In addition to the subscription fees, members face various other costs related to rowing which add to the overall burden.

**Subscription fees:** These are currently £25 per term, but £12.50 for the first term of rowing/coxing.

**Kit**: Members are expected to buy their own rowing kit both for racing and training, as it is not supplied by the Boat Club, which can be expensive.

**BRITISH ROWING membership:** For races outside Cambridge, BRITISH ROWING membership is required, currently priced at £30 per year.

**Transport to races:** Whilst the boat club pays for transporting the boats to off Cam races, rowers must pay for themselves. This can be extremely costly due to high train ticket prices.

**Accommodation**: Training camps are held in Cambridge for a week before the start of Michaelmas and Easter terms. Participation for these is high and students are required to pay for their accommodation in Cambridge for this period totalling approximately £200 for the year.

The boat club also organises an off-Cam training camp in France over the Christmas holidays, for which students are required to pay £250.

This training camp in France is a recent addition to the CCBC calendar but has proved very popular for each of the past four years. It is felt that the opportunity to take the club away from the river Cam has many advantages.

Training in Cambridge in early January is often inhibited by poor weather conditions-it is common for the river to the frozen or flooded at this time of year. These difficulties are circumvented on the thermal lake in france but more so the club has the used of over 3000m of clear water to itself; something which is just not possible on the congested Cam.

Taking the whole club away together forges many new friendships and establishes a great club moral going in to the Lent term. These friendships and the enjoyment of rowing are the key reasons cited by many for their involvement in the club and both the Junior Committee and Steering Committee feel the training camp is important to maintaining interest in rowing at Christ’s.

Whilst it has been suggested that an more inexpensive training camp could be run in the UK, it would not be possible to gurantee good rowing conditons at venues such as Eton Dorney and Nottingham. Furthermore when polled, student members were reluctant to contribute £250 for a training camp in the UK which amounts making a UK camp equally costly to the club itself.

This year 30 students attended, and the camp has been extremely successful at boosting rowing ability, particularly in less experienced crews. The student contribution of £250 only funds approximately half of the total cost of the training camp in France. The funding for the training camp in France is laid out in the next section; detailing where the largest costs lie and how it has been financed in the past.

## *Financial Overview:*

Christ’s College Boat Club has two accounts:

1. Current account – This account is administered by the student treasurer of the boat club and pays for the day-to-day expenses of the club.

**Amount requested: £10,000**

2. Capital account – This account is administered by the chairman of the finance sub-committee (a former member of college) acting in consultation with the boat club’s steering committee of current students, members of college administration and former members of college. This account enables the club to renew and purchase new items of capital equipment.

**Amount requested: £7,000**

## 2012-13 Requested Funds:

### Current account:

Requested amount: £10,000

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **PROJECTED CURRENT ACCOUNT** | | | | 1st September 2012 – 31st August 2013 | | | | |
|  |  |  |  | |  |  |  |  |
| **ACTUAL Opening Balance** | **7997.97** |  |  | |  |  |  |  |
|  | **YTD** |  | **Projected** | |  | **Total** |  | **Budget 13-14** |
| **INCOME** |  |  |  | |  |  |  |  |
| Club subs | 30.00 |  | 3000.00 | |  | 3030.00 |  | 3000.00 |
| Equipment hire | 6682.50 |  | 0.00 | |  | 6682.50 |  | 3000.00 |
| JCR contribution | 0.00 |  | 8000.00 | |  | 8000.00 |  |  |
| Grant from capital | 439.00 |  | 3000.00 | |  | 3439.00 |  | 6000.00 |
|  |  |  |  | |  |  |  |  |
| **Total** | **7151.50** |  | **14000.00** | |  | **21151.50** |  | **12000.00** |
|  |  |  |  | |  |  |  |  |
| **EXPENDITURE** |  |  |  | |  |  |  |  |
| Insurance | 2260.11 |  | 0.00 | |  | 2260.11 |  | 2500.00 |
| Membership | 1298.30 |  | 0.00 | |  | 1298.30 |  | 1400.00 |
| Race Entry | 2512.00 |  | 500.00 | |  | 3012.00 |  | 5000.00 |
| Transport | -11.50 |  | 125.00 | |  | 113.50 |  | 250.00 |
| Training Costs | 65.00 |  | 200.00 | |  | 265.00 |  | 500.00 |
| Coaching | 1505.00 |  | 3500.00 | |  | 5005.00 |  | 6000.00 |
| Fines | 145.00 |  | 100.00 | |  | 245.00 |  | 300.00 |
| Misc | 23.72 |  | 180.00 | |  | 203.72 |  | 300.00 |
| Ents | 352.00 |  | -374.00 | |  | -22.00 |  | 0.00 |
| Kit | 0.00 |  | -33.50 | |  | -33.50 |  | 0.00 |
| Maintenance | 855.51 |  | 2144.49 | |  | 3000.00 |  | 5000.00 |
| Freshers Costs | 344.64 |  | 0.00 | |  | 344.64 |  | 500.00 |
| Bank Charges | 7.61 |  | 18.00 | |  | 25.61 |  | 72.00 |
| **Total** | **9357.39** |  | **6359.99** | |  | **15717.38** |  | **21822.00** |
|  |  |  |  | |  |  |  |  |
| **NET CASHFLOW** | **-2205.89** |  | **7640.01** | |  | **5434.12** |  | -9822.00 |
| **ACTUAL Closing Balance** | **5,792.08** |  |  | |  |  |  |  |

Over the past year there has been a need to update the boat club facilities and increase the level of maintenance, incurring a large cost. Also CCBC has hired out more equipment, such as racks, the gym, ergs and boats, gaining money and coaching for this. This is far from ideal since it decreases the availability to Christ’s students. Furthermore in order to prolong the lifetime of a boat, it must be well maintained adding to the maintenance costs of the club.

### Major Changes from previous year:

* As our equipment hire went unbilled for over a year, the income from this year is not representative of an annual income; it will significantly decrease next year.
* Cost of insurance for 2013 decreased considerably from 2012
* Race entry lower than usual due to inconvenient timings of races in which we usually take part. Expected to increase again for 2013-14
* Following on from the previous point, transport costs will increase
* Membership costs are expected to increase again
* Maintenance costs will increase as equipment gets older
* Bank has brought in a £6 per month charge

### Appendix to current account:

### Details of Income items

### Club Subs:

Amount received from Club subs, which are at present £25 a term (£12.50 for first term of rowers/coxes).

### Equipment hire:

CCBC hires out rack space for single sculls as well as use of the rowing machines and the gym. The second and third type of hire can be detrimental to the boat club as it stops Christ’s students accessing the equipment occasionally. Furthermore other boats are hired out to town clubs on an ad hoc basis and not to interfere with possible training times of members. This year has had exceptional income from this source and cannot be relied upon to continue in the future, especially as equipment becomes older. This hire also increases maintenance, due to extra wear and tear on the equipment and cleaning costs.

### JCR Contribution:

Amount received from the JCR.

### Grant from Capital:

This shows the income required to keep the day to day running of the boat club possible, due to insufficient funding.

### Details of expenditure items

### Insurance:

Insurance is a critical expenditure of the club without which the participants would not be insured for 3rd party or member-to-member liability against damage to equipment or persons.

### Membership:

Membership charges are critical to the function of the club and comprise payments to BRITISH ROWING and Conservators of the Cam. Without membership of these organisations the club would not be allowed to compete in any races and would not be legally allowed to row or keep boats on the Cam at all. These costs have risen significantly this year and are expected to rise again next year.

### Race Entry:

The critical amount necessary for the club to compete in the major end of term events is £1,173 (Fairbairns, Clare novices and bumps entries in 2012-2013) and represents the absolute minimum level of competition which would justify the level of the club. This money has been provided in the past by the JCR.

Other race entries including off-Cam races are provided for by the high level of subscriptions the boat club charges its members (£25 per term (£12.50 for novice rowers)). Donations from alumni have covered racing at Henley Royal Regatta as a special case where accommodation for the athletes needs also to be covered during the multiday event.

### Transport:

This expenditure relates mainly to the cost of towing boats to regattas and races off the River Cam. With the rising price of petrol and increased trend for Cambridge colleges to race off Cam this expenditure is set to increase. This sum also covers petrol costs incurred by the boathouse manager in his duties for the club and transport for coaches both to get to Cambridge and for training off Cam.

### Training Costs:

This expenditure covers the cost of putting people in small boats through capsize drills before they can use a small boat (a boat club policy which is necessary to ensure the safety of members of the boat club). The cost of hiring additional boats which the club does not have capability for at present (e.g. 4-) and additional boats if required due to more crews than at present can be capacitated by the current fleet of boats. Furthermore this also includes lake hire for training off Cam, which helps develop and increase the standard of rowing at the boat club.

### Coaching:

Paid for coaching is a necessary expense in order to increase the performance of the top boats for the club. Furthermore it allows more than one boat to be coached at a time, which is a necessity, as many boats belonging to the club train at the same time due to restrictions on daylight hours and workloads of the members, which cannot be worked around.

Included in the coaching budget is not only coaching for water sessions but also coaching for strength and conditioning which forms an integral part of the training programme for top boats. During these sessions correct technique and form are essential thus justifying the need for professional coaching.

### Fines:

This expenditure relates to fines imposed on the club by Cambridge University Combined Boat Clubs (CUCBC) for infringements regarding college boat clubs’ use of the river and bumps racing. While fines regarding to misuse of the river are very avoidable and should not be incurred, fines incurred during bumps racing are an unavoidable and normal part of racing. These fines are often given very subjectively and are not in the club’s power to control. The club now charges members for foul and abusive language fines, as these are clearly avoidable and members should be expected to comport themselves acceptably when representing the club and the college.

### Miscellaneous

This is to cover all costs which do not fall under any of the previous categories, which are likely considering the vast range of purchases the club needs to make.

### Entertainments:

This amount covers costs such as producing menus for the boat club dinners and any deficit in club ents such as the Boat Club cocktails (intended to break even).

### Maintenance:

The sum allocated for maintenance is based on a detailed projection carried out by college employed boathouse manager (previously circulated to JCR treasurer) and represents the minimum amount required to keep the club’s equipment serviceable and safe to use. Should somebody be injured due to inadequate status of equipment then the club could be liable. Wear and tear, minor damages not covered by insurance all require money to fix or replace. These costs have also increased due to increased hire of Boat Club facilities. This money comes from the current account.

Replacing and purchasing boats, ergs etc. is spent from the Capital account.

### Freshers Costs:

This is the cost required to recruit freshers to the boat club and then subsequently train them over Michaelmas term. This is typically spent on publicity for rowing around college at the beginning of Michaelmas term and paying for experienced coaches to take over from the lower boats captains for the top novice crews towards the end of the Michaelmas term.

### Capital Account:

Requested amount: £7,000

The capital account allows the club to renew its capital equipment such as blades and boats as they wear out. Boats need to be retired after 15-20 years. This necessitates buying a new men’s boat every 3 years and a new women’s boat every 5 (retiring the oldest boat in the fleet and moving each boat down a crew each purchase).

The capital account should have around £16,000 in as a reserve at any time against loss of a boat in an uninsurable way. A lower balance than this leaves the boat club in a precarious position.

### Major Changes from previous year:

* The JCR contribution for both 2012/13 and 2013/14 has been paid into the account due to a failure to collect last year’s money before Octover 2013.
* Expected decrease in the level of donations in line with the level of donations achieved this year.
  + Boat refurbishment will increase as boats get older.
  + Other ageing kit must also be replaced.
* Purchase of a new women’s VIII is intended during the Lent term at a cost of approximately £27000.
* There are no other plans to purchase new boats, blades or ergos.
* The college counsel Finance Committee was only able to provide half of the money towards the training camp that it could in previous years. This shortfall has been covered in part by an increase in the cost to the students and but large by the boat club capital account.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PROJECTED CAPITAL ACCOUNT 12-13** | | 1st September 2012 - 31st August 2013 | | | |  |  |
|  |  |  |  |  |  |  |  |
| **ACTUAL Opening Balance** | **17,111.06** |  |  |  |  |  |  |
|  | **YTD** |  | **Projected** |  | **Total** |  | **Budget 13-14** |
| **INCOME** |  |  |  |  |  |  |  |
| JCR contribution | 0.00 |  | 5000 |  | 5,000 |  |  |
| 225 Sponsorship | 4,052 |  | 148 |  | 4,200 |  | 4,400 |
| Donations | 6,675 |  | 510 |  | 7,185 |  | 7,000 |
| **Total** | **10,727** |  | **5,658** |  | **16,385** |  | **11,400** |
|  |  |  |  |  |  |  |  |
| **EXPENDITURE** |  |  |  |  |  |  |  |
| Boat refurbishment | 2,925.17 |  | 0 |  | 2,925 |  | 4,000 |
| New blades | 200.00 |  | 0 |  | 200 |  | 0 |
| New boats | 0.00 |  | 0 |  | 0 |  | 0 |
| Other New Kit | 1,945.34 |  | 0 |  | 1,945 |  | 2,500 |
| Boathouse work | 0.00 |  | 1,500 |  | 1,500 |  | 1,500 |
| Contingency | 0.00 |  | 300 |  | 300 |  | 300 |
| Henley | 0.00 |  | 150 |  | 150 |  | 300 |
| Signage | 0.00 |  | 400 |  | 400 |  | 500 |
| Alumni costs | -62.00 |  | 162 |  | 100 |  | 100 |
| Training Camp | -1,395.51 |  | 0 |  | -1,396 |  | 4,000 |
| Grant to Current | 439.00 |  | 3,000 |  | 3,439 |  | 5,000 |
| **Total** | **4,052** |  | **-364** |  | **3,688** |  | **18,200** |
|  |  |  |  |  |  |  |  |
| **NET CASHFLOW** | **6,675** |  | **6,022** |  | **12,697** |  | **-6,800** |
| **CLOSING BALANCE** | **23,786.06** |  |  |  |  |  |  |

### Appendix to Capital account:

### Details of Income items

### JCR Contribution:

Amount received from the JCR.

### Sponsorship:

Amount received from our new sponsors TwoTwoFive. We have been lucky to obtain this sponsorship deal in the current unstable financial period, unlike other boat clubs.

### Blades Subscriptions/ Other Donations:

Money from Alumni. Due to the nature of the college held account, it is difficult to separate out Blades subscriptions and other donations. This money is donated for the purpose of buying new equipment and not to plug any holes in the current account budget gap. These have a seen a decline in the current financial downturn, affecting the capital accounts future significantly. Furthermore, as we are currently in the midst of fundraising for the Boathouse Redevelopment Project (whose account is held by college), all other donations are expected to go towards that project, rather than buying any new equipment.

### Details of expenditure items

### Boat Refurbishment:

This expenditure is to be used to refurbish boats to make them last longer. Most of the work is performed during the Summer Vacation.

### New Blades/ Boats:

This expenditure covers infrequent large capital expenditure items, bought when determined by the five year plan. Purchase of a new women’s VIII to replace the current boat which has seen 6 years of racing is planned for Lent term 2013. Replacement of the boat will come at a cost of approximately £27000.

### Other New Kit:

This expenditure covers the purchasing of other capital equipment not included under the titles of boats or blades. This includes gym equipment (eg. weights, mats, etc) and other coaching necessities, such as coxboxes, life jackets and megaphones.

### Boathouse Work:

This expenditure is for work required on the boathouse which college will not finance.

### Contingency:

This expenditure is not expected to be used, but is within the budget in case of a major non-insurable claim for equipment.

### Henley:

This is to cover all costs for sending crews to the Henley Royal Regatta, something which is expected of the club by many of our alumni. The opportunity to compete at one of the premier events in the rowing season is certainly not one to be missed out on.

### Signage:

This covers costs for painting the honours board, 1st may crew boards (a tradition which dates back well over 100 years), and boat names. This has not been completed for the past two years so costs are anticipated to be higher than usual this year.

### Alumni Costs:

The sum allocated for Alumni costs is to be used to increase awareness of the boat club to alumni and to further fundraising efforts, to increase alumni donations.

### Training Camp:

This expenditure allows the boat club to train abroad before Lent Term, when the weather may stop a UK camp from going ahead. This expense allows the boat club to train in a more controlled environment and thus increase the performance of its boats. Please see the attached document with breakdown of costs for the training camp.

### Grant to Current:

This is to finance the day-to-day running of the boat club. Without this grant the current account would become insolvent.

### Long-term requirements

As previously mentioned, the boat club is currently undergoing a funding drive for the boathouse redevelopment project. As a result of this, all one-off donations which alumni might make over the next few years will be directed towards this project, rather than towards new boats. Ideally we would like to acquire a new men’s boat every 3 years and a new women’s boat every 5 years from our alumni donations. Our current men’s and women’s first boats were bought in 2011 and 2007 respectively. We are therefore already two years behind schedule with our women’s boats. Due to careful spending in the past years, the boat club is now in a postion to purahcse a new womens VIII. However, based on the current level of regular alumni donations maintaining the 3 year and 5 year schedule for purchase of the men’s and women’s VIIIs respectively is proving difficult for the club (we must keep at least £16,000 in the capital account as contingency).

The boat club relies on JCR funding to allow the club to function day-to-day, but also to help us save for more major kit purchases in future years. Although we are planning to purchase a new VIII at great expense this year, we would like the JCR to view equipment replacement with a longer than one year view. It should not be viewed as an infrequent large expense more so as steady expenditure to ensure that our already ageing ergos and fleet of boats and does not slip further behind other clubs on the Cam. S

**CCBC Committee 2012-13**

**Steering Committee:**

**Captain of Boats & Men’s Captain:**

John Beckett

Jb797@cam.ac.uk

**Women’s Captain:**

Rebecca Masters

Rhm39@cam.ac.uk

**Secretary:**

George Watson

Gcw30@cam.ac.uk

**Treasurer:**

Lucy Griffin

Lg359@cam.ac.uk

**Publicity Officer:**

Rose McNeill

crm58@cam.ac.uk

**Webmaster:**

Tom Millington

Tam49@cam.ac.uk

**President:**

Nick Gay

njg11@cam.ac.uk

**Chairman:**

Tom Swallow

tom.swallow@csiltd.co.uk

**Boathouse Manager:**

Kate Hurst

Csh54@cam.ac.uk

**Senior Treasurer:**

Lianne Frost

liannefrost@googlemail.com

**Boathouse Redevelopment:**

Robin Kerr

robin.sarahkerr@uwclub.net

**Blades’ Representatives:**

Duncan Bull

duncanbull@gmail.com

Eddie Surtees

edwina.surtees@cantab.net

Cat Hart

hart.cat@gmail.com

**Fellow’s Representative:**

Cath Green

cmg1003@cam.ac.uk

**Student Committee:**

**Men’s Lower Boats Captain:**

George Lord

**Men’s Vice Lower Boats Captains:**

Matthew Parker

Lawrence Clare

**Women’s Lower Boats Captain:**

Emma Wilding

**Women’s Vice Lower Boats Captain:**

Cath Aitchson

Grace McGregor

**Coxing Representative:**

Frances McDonnell

**Social Secretary:**

Charlotte Lovegrove